

**Request for Proposal (RfP)
for
Appointment of a firm to provide
capacity building training for
students for JEE, NEET, CUET,
CLAT, and other competitive
examinations**

Directorate of Tribal Welfare
Government of Tamil Nadu

Request for Proposal

July 2025

DISCLAIMER

1. The information contained in this Request for Proposal (hereinafter referred to as "RfP") document provided to the Bidders, by the Authority, or any of their employees or advisors, is provided to the Bidder(s) on the terms and conditions set out in this RfP document and all other terms and conditions subject to which such information is provided.
2. The purpose of this RfP document is to provide the Bidder(s) with information to assist in the formulation of Proposals. This RfP document does not purport to contain all the information each Bidder may require. This RfP document may not be appropriate for all persons, and it is not possible for the Authority to consider the business/ investment objectives, financial situation and particular needs of each Bidder who reads or uses this RfP document. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RfP document and where necessary obtain independent advice from appropriate sources.
3. The Authority and its employees make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RfP document.
4. The Authority may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RfP document.
5. The Authority accepts no liability of any nature whether resulting from negligence or otherwise, however arising from reliance of any bidder upon the statements contained in this RfP.
6. The Authority reserves the right to reject all or any of the Proposals and cancel or suspend the bid without assigning any reasons whatsoever.
7. The issue of this RfP does not imply that the Authority is bound to select a bidder or to appoint the selected bidder.
8. The bidder shall bear all costs associated with or relating to the preparation and submission of its Proposal and attending various meetings thereof. The Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by the bidder in preparation or in submission of the Proposal, regardless of the conduct or outcome of the selection process.

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LETTER OF INVITATION

Joint Director

Directorate of Tribal Welfare,
Ezhilagam Annex Building,
Chepauk, Chennai,
Tamil Nadu-600005.

Date: 28th July 2025

RfP Reference: 05/ 2025

Assignment Title: Request for Proposal (RfP) for Appointment of a firm to provide capacity building training for students for JEE, NEET, CUET, CLAT and other competitive examinations.

The Joint Director, Directorate of Tribal Welfare, Government of Tamil Nadu (hereinafter referred as "Authority") invites eligible organizations, agencies, firms, training centres (hereinafter referred as "Bidders") to indicate their interest in providing their services towards training of students for competitive examinations such as JEE, NEET, CUET, CLAT etc. to secure their admissions into best higher education institutions.

The RFP comprises of the following 5 sections:

1. General Information
2. Background
3. Terms of Reference
4. Proposal Evaluation
5. Standard Forms (Technical and Financial)

1. GENERAL INFORMATION

1.1. RfP Data Sheet

No.	Particulars	Remarks
1	RFP No.	05/ 2025
2	Name of the Assignment	Request for Proposal (RfP) for Appointment of a firm to provide capacity building training for students for JEE, NEET, CUET, CLAT, and other competitive examinations.
3	Tender Documents available at	https://tntenders.gov.in/
4	Contract period	The tenure of the Contract is three years from the date of signing the Contract. However, the extension from Year 1 to Year 2 and so on will not be automatic. It will be based on the performance of the Bidder. Extension beyond three years will be on mutual consent of the stakeholders.
5	Proposal Validity Period	180 days from the Bid Submission Date.
6	Earnest Money Deposit	Rs. 2,50,000 (Rupees Two Lakhs and Fifty Thousand only) to be paid through the e-bid portal. EMD exemption will be given to MSMEs with valid Udyam Certificate.
7	Security Deposit	5% of the Contract Value
8	Bid Evaluation	"Quality cum Cost Based Selection (QCBS)" with technical component and financial component in the ratio of 80:20.
9	Bid Start Date	28-07-2025, 6.00 PM
10	Last Date for receiving queries	06-08-2025, 3.00 PM
11	Pre-bid Meeting Date	04-08-2025, 3.00 PM
12	Last Date for Bid Submission	11-08-2025, 3:00 PM
13	Technical Bid opening date	12-08-2025, 11:00 AM
14	Address for Communication	The Joint Director (Tender Inviting Authority, TIA), Directorate of Tribal Welfare, Ezhilagam, Chepauk, Chennai-600 005, Tamil Nadu. Phone: 044-28516689. E-mail: tntribalwelfare2018@gmail.com

1.2. Instructions to Bidders

1.2.1. Introduction

The Bidders are invited to submit a Technical Proposal and a Financial Proposal, as specified in the Data Sheet for the services required for the Assignment named in the Data Sheet. The Proposals will be the basis for contract negotiations and for the signing of a contract with the selected Institution.

Under this program, the Directorate seeks to identify a competent bidder to train class 10, 11 and 12 students in Government Tribal Residential (GTR) Schools and Ekalavya Model Residential (EMR) Schools for competitive exams such as JEE, NEET, CUET, CLAT, etc. (henceforth called "exams"). The identified institution will also be responsible for providing teacher training for the identified teachers.

- Participating institutions that wish to bid must fulfil the prerequisites mentioned in this bid document.
- The Authority will select a Bidder from among those whose proposals are accepted, in accordance with the evaluation criteria and selection methodology indicated in Section 4.
- Notwithstanding anything contained in this RFP, The Authority reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof. Without prejudice to the generality of the above clause, The Authority reserves the right to reject any Proposal if:
 - a. At any time, a material misrepresentation is made or discovered, or
 - b. The Bidder does not provide, within the time specified by The Authority, the supplemental information sought by The Authority for evaluation of the Proposal.
 - c. Misrepresentation by/ improper response by/ delay or non-submission of supplemental information required from the Bidder may lead to the disqualification of the Bidders.
- The Bidders shall be responsible for all of the costs associated with the preparation of their Proposals and their participation in the Selection Process including subsequent negotiations, visits to The Authority office, if any, etc. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.
- The Authority, at its discretion, may renew the contract as per Point (4) in Section 1.1 on the same terms and conditions. The renewal will be made considering various parameters, including the performance of the Bidder, on-site needs of the Authority and other factors, and shall be at the discretion of the Authority.

1.2.2. Clarification and Amendment to the RFP document

- At any time before the submission of Proposals, the Authority may, for any reason, whether at its own initiative or in response to a clarification requested by any firm, modify the RFP documents by issuing a Corrigendum. Corrigendum shall be uploaded on the stated online portal only.
- The Authority may, at its discretion, extend the deadline for the submission of Proposals by issuing a Corrigendum.
- Bidders may request clarification on any item of the RFP document up to the date indicated in the Data Sheet before the Bid submission date. Any request for clarification must be sent by electronic mail (email) indicated in the Data Sheet. The Authority will only upload the response on the e-tender portal (including an explanation of the query, but without identifying the source of inquiry).
- All prospective Bidders are requested to check the e-tender portal & any amendments/corrigendum/modification will be notified on the e-tender portal only, and such modification will be binding on them.
- In order to allow prospective Bidders reasonable time to take the amendment into account in preparing

their bids, the Authority may, at its discretion, may extend the deadline for the submission of bids.

1.2.3. Pre-bid Meeting

There will be a pre-bid meeting at the Directorate of Tribal Welfare on 04-08-2025, at 3.00 PM, during which the prospective tenderers can get clarifications about the tender. The tenderers shall send their queries, if any, to the email id provided in Section 1.1 prior to the pre-bid meeting date or till the date mentioned in data sheet. The tenderers may also check the e-tender portal (<https://ntenders.gov.in/>) for up-to-date information like change in date / venue etc., of pre-bid meeting as the Directorate may not be able to identify and communicate with the prospective bidders at this stage. Non-attending of pre-bid meeting is not a disqualification.

1.2.4. Preparation of Proposal

- The Proposal shall be prepared in indelible ink. It shall contain no interlineation or overwriting, except as necessary to correct errors made by the Applicant itself. Any such corrections must be initialed by the person or persons who sign(s) the Proposal.
- The Authorised Representative of the Bidder should initial all pages of the Pre-Qualification, Technical and Financial proposal. The Authorised Representative's authorisation should be confirmed by a written power of attorney or equivalent document by the competent authority.
- All proposals submitted should be page numbered. The bidder may note that any proposal received which is not page-numbered will not be evaluated in the pre-qualification stage itself.
- Pre-Qualification Proposal:

The pre-qualification criteria will be as follows:

Sl.	Pre-Qualification (PQ) Criteria	Documentary Evidence	Pg. No.
1	All bidders should be registered as a Trust/ Society/ Section 8 Company; or should be registered under the Companies Act/ LLP Act; or operate as Proprietary firms and should have been in existence for at least three years on the date of publication of this bid.	1. Certificate of Incorporation/ Registration certificate/ GST certificate/ PAN. 2. Udyam Certificate (only if MSME)	
2	The bidder should have been in the business of providing training for any one of the competitive exams or any other educational initiatives for higher education of government school students for at least one year at the time of notification of this tender.	Documentary evidence, such as work orders/ MoU.	
3	The bidder should have a consolidated turnover of at least Rs. 4 Crore in the last 2 financial years (2023-24 and 2024-25).	1. Certificate from the Auditor indicating consolidated turnover. (Form 5B (i)) 2. Profit and loss statement for the past 2 years.	
4	The Bidder should have IT-based modules for administering tests and tracking student progress for the competitive exams.	A detailed write-up and a link to the IT module.	

5	The Bidder should not have been debarred/blacklisted by any Organization / Board / Council / University / Commission and any other Government / PSU / Government undertaking/ Private organisation in the last three years. <i>Self-certification on the bidder's letterhead to be attached.</i>	Self-Certification	
6	EMD/ Bid Security should be paid in the form of an Online Payment to the bank account linked to the tender.	Documentary Evidence	

- Technical Proposal:
 - a. In preparing the Technical Proposal, Bidders are expected to examine the documents comprising this RFP in detail. Material deficiencies in providing the information requested may result in the rejection of the Proposal.
 - b. The technical proposal should follow the prescribed Standard Forms provided in Section 5.
 - c. The Technical Proposal shall not include any financial proposal. Inclusion of the financial proposal in the technical proposal will lead to the rejection of the proposal.
- Financial Proposal:
 - a. In preparing the Financial Proposal, Bidders are expected to take into account the requirements and conditions of the RFP documents. The Financial Proposal should follow the Standard Forms provided in Section 5 and the e-tender portal.
 - b. Bidders must express the price of their services in Indian Rupees only.
- Wherever a specific form is prescribed in the Bid document, the Bidder shall adhere to the form to provide relevant information. If the form does not provide space for any required information at the end of the form or additional sheets shall be used to convey the said information. Failing to submit the information in the prescribed format or entering the wrong reference page number will make the bid liable for rejection. For all other cases, the Bidder shall design a form to hold the required information.
- Modification/ Withdrawal of the Bid:
 - a. The Bidder may modify or withdraw its bid before the due date of bid submission.
 - b. No Bid may be modified after the deadline for submission of bids.
 - c. No Bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of Bid validity specified by the Bidder on the bid letter form. Withdrawal of a Bid during this interval may result in the Bidder's forfeiture of its Bid security.

1.2.5. Submission, Receipt and Opening of Proposals

- The proposal, its contents and all correspondence and documents shall be in English.
- The proposals shall remain valid for 180 days from the last date of bid submission.
- The bidder should follow the instructions provided on the <https://tntenders.gov.in/> portal for uploading the tender documents.
- The bidder must ensure that all required documents are uploaded before the submission deadline. The e-tender portal will close bid submissions after the lapse of the bid submission date.
- In case of any technical issues faced during the submission process, the bidder should contact the helpdesk provided on the <https://tntenders.gov.in/> portal for assistance.

- The TIA will not be responsible for any technical issues faced by the bidder during the submission process.
- The bidder shall be required to comply with all other applicable rules and regulations related to e-tendering in Tamil Nadu.
- The fee should be quoted in the financial bid only; in case found in the technical bid, it will be rejected.
- Prior to the evaluation of Proposals, the Authority will determine whether each proposal is responsive to the requirements of the RFP at each evaluation stage. The Authority may, at its sole discretion, reject any Proposal that is not responsive hereunder. The Authority reserves all rights to accept or reject any proposal without assigning any reason.
- After the Proposal submission until the contract is awarded, if any Bidder wishes to contact the Client on any matter related to its proposal, it should do so in writing at the Proposal submission address. Any effort by the bidder to influence the Client during the Proposal evaluation, Proposal comparison or contract award decisions may result in the rejection of the Bidder's proposal.

1.2.6. Earnest Money Deposit

- An Earnest Money Deposit shall be as per the details provided in Section 1 – General Information. An EMD shall be paid along with the Technical Bid by way of the Online Payment mode to the account linked with the Tender. The Earnest Money Deposit amount of the unsuccessful bidders will be returned automatically as per the configuration of the e-tender platform. The Earnest Money Deposit amount held by the Directorate will not fetch any interest till it is refunded to the unsuccessful bidders. The Earnest Money Deposit amount of the successful bidder may be adjusted against the Security Deposit (SD) payable for successful execution of the Contract.
- The Earnest Money Deposit amount shall be forfeited if the:
 - Bidder withdraws the e-tender after the opening of the Technical Bid during the validity period specified in the tender document.
 - In the case of a successful Bidder, if the Bidder fails to sign the agreement or to remit the Security Deposit within the specified time limit, for delays solely attributable to the Bidder.
 - If the firm has furnished incorrect information on qualifications and experience.

1.2.7. Performance Guarantee

- The successful Bidders shall be required to furnish a Security Deposit equivalent to 5% (Five per cent) of the value of the work order as a guarantee for the performance of the Contract. The EMD may be adjusted against the Security Deposit. After adjusting the EMD, the successful Bidder shall pay the balance amount in the form of unconditional irrevocable Bank Guarantee valid for 12 months within 15 days from the date of issue of Letter of Acceptance or it may be Failure of the successful Bidder to furnish the Security deposit shall constitute sufficient grounds for cancellation of the award and forfeiture of the EMD. Exemption from payment of the Security Deposit will not be allowed under any circumstances. The Security Deposit in the form of a Bank Guarantee should be renewed for the subsequent years at least 45 days before the completion of the 1-year period from the 2nd year onwards (if renewed) till the completion of the Contract.
- The Security Deposit shall be released to the Successful Bidder after the performance of the Contract in full without deficiency or default and to the entire satisfaction of the Director, Directorate of Tribal Welfare. The Security Deposit so held by the Directorate shall not earn any

interest till it is released to the Successful Bidder. The release of the Security Deposit is subject to the forfeiture clauses in the Tender Document.

- The Security Deposit shall be forfeited if the Successful Bidder fails to perform the contract or part of the contract. The Security Deposit shall also be liable for forfeiture for violation of any of the tender conditions.

2. BACKGROUND

- According to the 2011 Census, the total population of Tamil Nadu is 7.21 crore. Of which, the Scheduled Tribes' population is 7.95 lakh, which is 1.10% of the total population of Tamil Nadu.
- The Directorate of Tribal Welfare aims to raise the overall quality of life of the tribal people by providing sustainable employment, improving the individual economic standard, identifying the cause of low literacy and improving the level of education, eliminating nutrition deficiencies through appropriate programmes, and providing basic health infrastructures.
- The Directorate recognises education as the key to achieving sustainable socio-economic development for future generations and prioritises programs that support the education of tribal students. The Directorate runs 320 schools across classes 1 to 12, with a total of 25,337 students. As per the 2023-24 Policy Note of the Adi Dravidar and Tribal Welfare Department, 54.66% of the department's budget is allocated to education-related initiatives, from school education to higher education, with various schemes planned and implemented to foster educational excellence.
- As a next step, the Directorate is planning to propel the students into academic institutions of repute. It is intended to provide the students with the necessary support and skills to be able to pursue an education in premier academic institutions.
- This tender is to appoint a firm to provide capacity-building training for students for JEE, NEET, CUET, CLAT, and other competitive examinations.

3. TERMS OF REFERENCE

3.1. Overview

The Bidder selected through this RfP is expected to build capacity in students so as to make them ready for competitive exams. The students will be identified by the Directorate of Tribal Welfare (Govt. of Tamil Nadu). The overall scope of work covers a range of activities associated with student training, teacher training and performance tracking.

It is envisaged that all students from Class 10 to Class 12 of the GTR schools and EMR schools will be attending the coaching from their respective schools through online classes, and the selected students will be attending coaching from the ten centres identified by the Directorate. Respective subject teachers will also be included as part of this programme. The bidder is required to work with these students and the teachers who will be a part of this programme.

The project will be executed as follows:

1. **Part A: Student Training:** As per this module of the assignment, students are required to be trained for entrance exams. The Bidder is to render services including in-person and online classes, doubt-solving sessions, quizzes, weekly tests, mock tests, solving of past years' question papers, topic-wise handholding, etc. Course content and other training collateral is required to be made available to the students online and offline.
2. **Part B: Teacher Training:** This module involves the training of teachers identified by the Directorate, aligned to their core teaching area. Additionally, the Bidder is also required to administer refresher courses, doubt-solving sessions and tests to ensure training adequacy and effective teaching outcomes.
3. **Part C: Performance Tracking:** Bidder is required to submit periodically (to be defined by the Directorate) teaching plan, status updates on student coaching, teacher training, progress made, utilisation of study material and teaching aid, periodicity of assessments and their results, feedback of students, corrective plans etc.

3.2. Scope of Work

Part A: Student Training

3.2.1. **Objective:**

- a. This module aims to provide quality teaching to students identified by the Authority.
- b. Teaching will be provided such that students can appear for entrance examinations, in an integrated manner, i.e. the training will be integrated into a normal academic week of the child.

3.2.2. **Key Activities:** This module would involve the following activities:

- a. Live classes to be held:
 - For students from classes 10 to 12 for competitive exams in the ten GTR and EMR schools identified by the Directorate.
 - In-person coaching will be provided in the ten centres identified by the Directorate for the selected students, and online broadcasting of the coaching will be made accessible to all other students in their respective schools (Maximum of approximately 5500 to

7,000 students).

- The ten centres identified by the Directorate include:

Sl.	Name and location of the centre
1	EKLAVYA MODEL RESIDENTIAL BOYS HIGHER SECONDARY SCHOOL, VELLIMALAI
2	EKLAVYA MODEL RESIDENTIAL GIRLS' HIGHER SECONDARY SCHOOL ABHINAVAM
3	GOVERNMENT TRIBAL RESIDENTIAL HIGHER SECONDARY SCHOOL SITHERI
4	GOVERNMENT TRIBAL RESIDENTIAL HIGHER SECONDARY SCHOOL, KARUMANDHURAI
5	GOVERNMENT TRIBAL RESIDENTIAL HIGHER SECONDARY SCHOOL INNADU
6	GOVERNMENT TRIBAL RESIDENTIAL BOYS HIGHER SECONDARY SCHOOL MULLUKKURCHI
7	GOVERNMENT TRIBAL RESIDENTIAL HIGHER SECONDARY VALAVANTHINADU
8	GOVERNMENT TRIBAL RESIDENTIAL HIGHER SECONDARY SCHOOL KUNJAPPANAI
9	GOVERNMENT TRIBAL RESIDENTIAL HIGHER SECONDARY SCHOOL PECHIPPARAI
10	GOVERNMENT TRIBAL RESIDENTIAL HIGHER SECONDARY SCHOOL ARASUVELI

- Teaching will be integrated with continuous classes from 7.30 AM to 9.30 AM and 4.30 PM to 6.30 PM, Monday to Friday. The timing for Saturday will be from 8.30 AM to 4.30 PM. Weekly Tests or regular classes can be conducted in the first half and doubt-solving sessions in the second half for both online and offline centers. Teachers should be physically present in both online and offline centers on Saturdays.
 - Online class will be broadcasted to all the students in other schools. The teachers will have to travel on Saturdays to nearby schools (other than the 10 schools selected for offline training) for doubt clarification and to oversee the training.
 - Minimum 500 instructional hours will be delivered for core subjects across the year. Core subjects (relevant to test preparation) will be taught by expert faculty with experience in test preparation, and other subjects will be taught by school teachers.
 - Separate JEE, NEET, and CUET batches for Classes 11 and 12 will be conducted at all centers (online and offline).
 - CLAT training will be completely through online mode with at least 3 hours of training per week for both offline and online batch students. The training should cover the whole syllabus except for foundational courses.
 - The training for 10th-grade students will focus on the foundational course (Math and Science) for competitive exams.
- b. Periodic assessment & model tests: Tests should be conducted for JEE, NEET, CLAT, CUET, etc., with weekly frequency to assess the learning progress of the students. Besides weekly tests, quarterly assessments, mid-syllabus, and full syllabus tests are to be conducted at appropriate intervals. Revision tests, model tests and doubt solving should be integrated besides the regular classes. Assessments should be conducted in bilingual (Tamil and English) and in both offline and online, based on the exam requirements.
- c. Submit a teaching plan to the monitoring agency (monthly/ quarterly) and conduct classes in accordance with the approved schedule.

- d. Quarterly assessments will be conducted using question papers provided by the monitoring agency.
- e. Provide periodic and appropriate feedback to students along with corrective sessions and action plans.
- f. As part of this module, the bidder will make available faculty, course content, workbooks, solved answer sheets, videos/ animations to explain concepts and all other inputs that may be required during a conventional intensive coaching programme for such competitive exams.
- g. Provide printed course materials to all the students (both offline and online) and maintain an online repository of the course materials accessible to students and GTR, and EMR school teachers. Course materials should be provided in bilingual (Tamil and English).
- h. The bidder will also deploy and make available to the department the online learning assessment tracker of each child (by topic, over time) so as to track the learning journey of each child. This tracker should be able to show the student's performance by topic/ concept and by subject.

Part B: Teacher Training

3.2.3. **Objective:** This module aims to provide training to teachers identified by the Directorate and also record progress in teaching outcomes that arise out of training imparted, in the core teaching areas of the faculty identified.

3.2.4. **Key Activities:** This module would involve the following activities:

- a. To impart training to school teachers in each subject.
- b. Teachers in all schools will be supported by the expert faculty in preparing students for competitive examinations, including JEE, NEET, CUET, and CLAT.
- c. Teachers to be trained on problem-solving, exam patterns, and instructional techniques (quick solving).
- d. Bidders are required to prepare a detailed teacher training schedule covering timelines, number of hours, modules of training and learning outcomes.
- e. The teachers are to be administered assessments and model tests from the same question bank (relevant to their subject) that is used for the students. The training is to be structured to ensure adequate and relevant exposure to the teachers with respect to teaching for competitive entrance examinations.
- f. Feedback and doubt-solving sessions will need to be conducted on a weekly basis for all subjects.
- g. Quality with respect to study material and question banks has to be maintained. The study material has to be augmented with the latest and updated material both for teachers and students, on an ongoing basis.
- h. If the Authority feels that the content, or faculty, or quality of tests or software being used/ administered does not meet market standards, the Authority reserves the right to direct the

Bidder to replace the same; and in case of repeated issues, can also terminate the contract.

- i. The onus of teaching the teachers of the Government, so that they can become master trainers in the subject, will be on the bidder; and to this end, the bidders are required to view this as a partnership rather than as a commercial transaction.

Part C: Performance Tracking

3.2.5. **Objective:** This module aims to drive implementation, monitoring and capacity support through an administration team to achieve desired outcomes. The Bidders will be required to review progress against timelines/ milestones, make necessary course corrections and document best practices to sustain and scale strategic transformation.

3.2.6. **Key Activities:** This module would involve the following activities.

- a. Appointment of a program coordinator who will be responsible for administering the program and will be the one-point contact for liaising with the government.
- b. The coaching institution will have to submit reports on a monthly basis to ensure the following:
 - i. Whether coaching is being imparted as per the schedule.
 - ii. Whether the study material and teaching aids used are as per standards and correspond with the plan submitted at the time of qualification.
 - iii. Whether the quality of faculty is as per the standards laid down.
 - iv. Whether the assessments are conducted periodically, and the results are communicated properly.
 - v. Whether a corrective plan is in place for students where results are not satisfactory.
 - vi. In addition to the above, student feedback, teacher feedback and whether that is being incorporated in the training programme.

Note: All online content should be made available to all the schools.

3.3. Teachers' Deployment and Eligibility Criteria

- a. Teachers should be appointed for all the core subjects and should be physically present in the ten centers identified by the Directorate.
- b. All the teachers appointed for the coaching should have a masters in their respective core subjects.
- c. All the teachers appointed for the coaching should have a minimum teaching experience of at least 5 years, either in an individual capacity or in an institute involved in the training for competitive exams.
- d. All teachers appointed for the coaching must be proficient in both Tamil and English.
- e. The appointed teachers shall not be changed during the programme. If a replacement becomes necessary, the substitute teacher must possess the same or higher qualifications and experience as originally prescribed, and such replacement shall be made only with the prior approval of the Directorate.
- f. The subject-wise teaching calendar shall be finalized in consultation with the Directorate after the issuance and acceptance of the work order by the selected bidder.

- g. For the purpose of financial calculation, the bidder can map teachers with the list of ten schools given for in-person training and should ensure that 1 teacher cannot be mapped for more than 2 schools.
- h. Additionally, 9 female wardens should be appointed for the 10 offline centres.

4. PROPOSAL EVALUATION

4.1. Evaluation Criteria

1.1.1 The technical document submitted by the Bidder would be evaluated as per the following criteria.

#	Evaluation Criteria	Max points
1	Firm credentials	41 marks
2	Team credentials	24 marks
3	Technical Presentation	35 marks
	Total	100 marks

4.2. Selection Methodology

- 4.2.1. The selection of Bidder will be in accordance with the Quality and Cost Based Selection (QCBS) system:
- 4.2.2. The proposal for the Bidder will be evaluated against the evaluation criteria mentioned under Section 4 on evaluation. The Authority reserves the right to call only the Top 3 or Top 5 bidders, based on their technical scores, and only they will be considered for Financial bid opening and only they will be called the "Qualified Bidder".
- 4.2.3. Proposals for the "Qualified Bidder" during the process of evaluation will finally be ranked according to their combined score of Technical Proposal (ST) and Financial Proposal (SF) scores.
- 4.2.4. The weightage given to technical (Tw) and financial (Fw) proposals are as follows: Tw =80% and Fw = 20%
- 4.2.5. Combined Total Score = (ST x Tw) + (SF x Fw).
- 4.2.6. The selected Bidder shall have the highest combined total score.
- 4.2.7. The second highest scoring Bidder shall be kept in reserve and may be invited for negotiation in case the first ranked Bidder withdraws or fails to comply with requirements, as the case may be.
- 4.2.8. In the event, if the combined total score is tied then the Bidder securing the highest technical score will be adjudicated as the Best Value Bidder for award of the project.

4.3. Firm Credentials (41 Marks)

Bidders are requested to submit the supporting documents as mentioned below:

#	Evaluation Criteria	Max Points (41)	Criteria for Awarding Points
1	The Bidder should have at least 1 year of experience in preparing students for higher education.	3	a. 1 year: 1 Point b. 2-3 years: 2 Points c. 3-5 years: 3 Points
2	The Bidder should have experience in working with the Tamil Nadu government on projects related to preparing government school students for higher education in premium institutions.	3	a. One project: 2 points b. > one project: 3 points
3	The Bidder should have experience in working with the Tamil Nadu government on projects related to JEE/NEET/ CUET/ CLAT examinations.	3	a. One project: 2 points b. > one project: 3 points
4	The Bidder should have trained at least 200 students for JEE/ NEET/ CUET/ CLAT examinations.	3	a. 200 students – 1 point b. > 200 – 400 students: 2 points c. > 400 students: 3 points
5	The Bidder should have a cumulative success rate of at least 5% of students landing in top educational institutions after qualifying for JEE/ NEET/ CUET/ CLAT. <i>Attach documents explicitly highlighting the marks of students who have taken the exam.</i>	2	a. > 5% - 7.5%: 0.5 point b. > 7.5% - 10%: 1 point c. > 10%: 2 points
6	Approach and work plan for performing this assignment.	3	a. Technical Approach and Methodology (1 Points) b. Work Plan (1 Points) c. Organisational Staffing (1 Point)
7	The bidder shall submit for evaluation a Teaching plan for all four exams (JEE, NEET, CUET, and CLAT) – for a one-year programme (total 4 teaching plans)	12	The teaching plan will be assessed on: a. Course structure (1 point) b. Assessment (including the total number of tests that will be conducted) & Evaluation plan (1 point) c. Remediation plan (1 point) Teaching Plan will be graded on its comprehensiveness: 3 X 4 plans = 12 points.
8	Bidder shall submit sample teaching material that will be used as part of the training programme, along with the question paper set. (1 set per subject per exam) Teaching material and question paper set should	6	The teaching material will be assessed on: a. Complete syllabus coverage for the competitive exams (2 points) b. Alignment of the question paper set

#	Evaluation Criteria	Max Points (41)	Criteria for Awarding Points
	be submitted in both Tamil and English. Complete teaching material should be shown to the evaluation committee during the presentation stage.		to the JEE, NEET, CLAT, CUET exam question papers (2 points) c. Previous year question papers (2 points)
9	Bidder's proposed plan to build capacity in the teachers.	3	Bidder will attach a proposed plan to build capacity in the teachers. The proposal will be assessed on a. Demonstrated intent (1 point) b. Teacher training plan and methodology (1 point) c. Plan to improve teacher capacity (1 point)
10	The Bidder should have IT-based modules for administering tests and tracking student progress for the competitive exams. The online platform should also provide detailed assessment reports and statistics, both at the student level and at a batch level.	3	a. Test Modules (2 Point) b. Availability of Assessment Reports at Student & Batch Levels (1 Point)

4.4. Key Personnel (24 Marks)

4.4.1. The Bidder would be expected to deploy an appropriate team consisting of professionals as per the requirements mentioned below. We understand that the actual teaching team may be hired after the award of the tender and therefore request the profiles of the academic team that will mentor the project, hire the teachers and be responsible for the academic delivery overall, as well as the training of the other teachers.

4.4.2. All faculty will need to be physically present for teaching the courses.

4.4.3. The Bidder shall deploy professionals in the core team as per the details given below:

Sl.	Resource	Scoring Criteria
1.	Faculty Heads – 6 Nos (Physics, Chemistry, Mathematics, Biology, Accountancy, Economics)	Each faculty head will be scored out of 4 points. These will be awarded based on <ul style="list-style-type: none"> - The CV of the faculty, including the length of experience preparing students for competitive exams (Min 10 years of experience either in an individual capacity or in an institute involved in the training for competitive exams). - A statement from the faculty member on their vision for the program and commitment to preparing the students for success. - Any documentation of the track record of students under the mentorship of the faculty head. - Proficiency in reading, writing and spoken English & Tamil.

Sl.	Resource	Scoring Criteria
		Note: 1. The marks will be provisional and will be confirmed only during the presentations by the faculty. 2. Form 5E and 5F to be filled for this section.
	TOTAL (24 marks)	Note: Based on the criteria specified, scores will be accorded to the Faculty CVs. The scores will be confirmed (increased/ decreased/ kept unchanged) based on the performance of the individuals during the presentation stage.

- 4.4.4. **Replacement or Deployment Resources:** Without the consent of the Authority, no changes shall be made in the core project team deployed on the project. If, for any reason beyond the reasonable control of the Bidder, it is necessary to replace any of the team members, the Bidder shall be allowed to provide as a replacement a person with equivalent or better qualifications, with approval from the Authority. In case of replacement of resource(s) or deployment of additional manpower (if any), the decision of the authority at the Directorate of Tribal Welfare will be final and binding. Further, in case no acceptable replacement is provided within 15 days of the date of departure of the named resource, a penalty of up to 25% of the payment in the next due milestone may be effected at the sole discretion of the bidder. Replacement will only be permitted as an exception, and all replaced profiles will go through the same process of selection as in the presentation stage.
- 4.4.5. **Empanelment of Firms:** The Authority can empanel, for additional work/ future work, the bidders who bid for this project at the rates quoted (or the lowest L1 rates, whichever is lower).
- 4.4.6. **Empanelment of Teachers:** The Authority can, in discussion with the Bidder, empanel the faculty members as individuals with the Directorate at the rates quoted (or the lowest L1 rates, whichever is lower) and utilise their services in current/ subsequent works requiring their expertise.

4.5 Presentation (35 Points)

- 4.5.1 Shortlisted bidders will be required to make a final presentation on their overall proposal and demonstrate their Exam training experience to the Evaluation Committee to be constituted for the purpose.
- 4.5.2 Scoring Criteria for PPT (1 Hour per Bidder):
- Only the faculty heads whose profiles have been submitted shall be permitted to attend the presentation.

Sl.	Parameter	Maximum Score
I.	Understanding of the Project Objectives & Target Audience	7
II.	Approach and Methodology - Detailed Work Plan & Implementation Strategy including Training Schedule, Resource Utilisation, Programme Delivery, Performance Monitoring & Evaluation	12
III.	Teaching plan demonstrated by the faculty (subject-wise) – one for each subject (2 per faculty; 8 marks). For this, each faculty head will be given 5 minutes to present the plan of teaching the respective subject to the evaluation committee. The evaluation will be based on the content, structure of the course,	8

Sl.	Parameter	Maximum Score
	assessment, evaluation, and remediation, along with the training of the teachers who will be deployed at the school by the bidder and their monitoring mechanism. The Bidder can choose any four subject faculties from the list mentioned above for this.	
IV.	Video testimonials from past students: Two students should have been those who secured admissions into their institute of choice.	4
V.	Demo of the Learning Management System used by the bidder that will be used in case this project is awarded. The demo will have to be made from login to logout.	4
	Total	35

4.6 Payment Schedule and Deliverables

4.6.1 The Scope of Work envisages the work to be undertaken in a phase-wise manner. The time schedule for important deliverables to be submitted to the Directorate of Tribal Welfare and the payment schedule linked to the specified deliverables for various Phases are given below.

4.6.2 The total amount quoted will be paid as follows:

Sl.	Milestone	% Payment
1	Monthly payout (6%) X 12 months	72%
2	Quarterly payouts (5%) based on quarterly performance review linked to student performance improvement	20%
3	End-of-year payout based on year-end performance review	8%

4.6.3 The payments are also subject to compliance with the tender terms and monitoring program stipulated below, which must be adhered to on an ongoing basis.

4.6.4 The authority will establish a monitoring council to oversee and evaluate the bidder's performance. This council will comprise officials from the Directorate of Tribal Welfare and any external agency deemed appropriate by the authority.

4.6.5 A monthly payout of 6% of the total contract value will be disbursed to the bidder, subject to adherence to the pre-approved teaching plan for the month and the successful completion of classes as per the plan. The progress will be reviewed and verified by the Monitoring Council before the release of payments.

4.6.6 Quarterly payouts (5%) will be disbursed to the bidder following a performance review conducted by the monitoring council appointed by the Authority. The payout will be determined solely by student performance data. Student Performance will be assessed through the exams conducted by the third party selected by the Directorate. The review will assess academic progress, attendance, quarterly assessment results, teaching quality, and remedial support.

4.6.7 The year-end payout will be retained till the submission of list of students successfully qualifying the exams and securing admissions as per the plan given below. Payment will be released after verification

of documents by the Authority regarding the authentication of documents/records submitted as per the following slab:

Weightage for the exams	50%	30%	10%	10%
% of the Year-end payout (8%)	Examinations			
	JEE Main	JEE Advanced & IISER	NEET	CUET/ CLAT
100%	At least 30% students should be eligible to write JEE Advanced & At least 10 students should get admission in NITs or similar colleges (Top 200 NIRF ranking colleges) through JOSAA counselling	At least 10% students should qualify through JEE Advanced & At least 5 students should get admission in IITs/ IISERs or similar colleges (Top 200 NIRF ranking colleges)	20% or more students should qualify through NEET	10% or more students should qualify through CUET/ CLAT
50%	At least 30% students should be eligible to write JEE Advanced & At least 7 students should get admission in NITs or similar colleges (Top 200 NIRF ranking colleges) through JOSAA counselling	At least 10% students should qualify through JEE Advanced & At least 3 students should get admission in IITs/ IISERs or similar colleges (Top 200 NIRF ranking colleges)	10% or more students should qualify through NEET	5% or more students should qualify through CUET/ CLAT

4.6.8 Payments to the bidders will be released upon the completion of milestones and submission of an invoice to the Directorate of Tribal Welfare.

Note:

The Authority shall not be held responsible for any complaints of copyright infringements on the bidders and in case of such complaints, the total costs incurred on the Authority will be recoverable from the bidders based on the merits of the case.

5. STANDARD FORMS

Technical Proposal: Standard Forms

Form 5A: Covering Letter

Form 5B: General Information

Form 5B (i): Certificate from Auditor

Form 5C: Bidders' Experience

Form 5C (i): Training Experience

Form 5D: Description of Approach and Work Plan for Performing the Assignment

Form 5E: Key Personnel & Team Composition

Form 5F: Curriculum Vitae (CV) of Faculty

Form 5G: Inputs on the ToR and on Counterpart Staff and Facilities provided by Client

Financial Proposal: Standard Forms

Form 5H: Financial Proposal Submission Form

Form 5I: Summary of Costs

Form 5J: Detailed Breakdown of the Cost

Standard Forms

Form 5K: Format of Bank Guarantee for Performance Security

Form 5L: Power of Attorney Format for Authorised Signatory

Form 5A: Covering Letter

(To be submitted on the Bidder's letterhead)

<<Insert Date and
location>>

To,

Joint Director

Directorate of Tribal Welfare,
Ezhilagam Annex Building,
Chepauk, Chennai,
Tamil Nadu-600005.

Dear Madam/Sir,

Sub: Submission of proposal in response to RFP for <RFP title> and <RFP No.>

We, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Proposals (RFP) <RFP No.> dated [Insert Date] and our Proposal. [Select appropriate wording depending on the selection method stated in the RFP]: "We are hereby submitting our Proposal, which includes the Technical Proposal and a Financial Proposal (separately), as specified in RFP document". We hereby declare that:

- a) All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification.
- b) Our Proposal shall be valid and remain binding upon us until [insert day, month and year in accordance with Bid Validity Period].
- c) We have no conflict of interest in accordance with the RFP <No.> terms.
- d) We meet the eligibility requirements as stated in RFP <No.>
- e) Our Proposal is binding upon us and subject to any modifications resulting from the Contract negotiations.

We undertake, if our Proposal is accepted and the Contract is signed, to initiate the Services related to the assignment no later than the date finalised by the State of Tamil Nadu upon award of the contract.

Yours sincerely,

Signature (of Bidder's authorized representative) {In full and initials):

Full name: {insert full name of authorized
representative} Title: {insert title/position of authorized
representative} Name of Bidder (company's name):

Address: {insert the authorized representative's address}

Phone/fax: {insert the authorized representative's phone and fax number, if applicable}

Email: {insert the authorized representative's email address}

Form 5B: General Information

S. No.	Particulars	Documents to be provided
1.	Details of the Bidder (Firm)	
	Name	
	Address	Please provide local office registration details (if any)
	Telephone	
	Email	
	Fax	
	Website	
2.	Details of Authorized person	
	Please provide the power of attorney or board resolution authorizing the above person to sign the document. Also mention the Pg. No. on which this Authorisation is enclosed	
a.	Name	
b.	Address	
c.	Telephone / Email	
3.	Registration Details	
a.	Date of Incorporation of Firm	Copy of Incorporation Certificate of the firm to be provided
b.	PAN and GST number	Copy of PAN & GST
4.	Company Profile	<ul style="list-style-type: none"> ▪ Company background and history (2 pages max).

Form 5B (i): Certificate from Auditor

Financial Capacity of the Bidder^{\$}

Year	2023-24	2024-25
Total Revenue (Rupees in Crores)		
Total Consolidated Revenue for two years (Rupees in Crores)		

Certificate from the Auditor

This is to certify that(name of the Applicant) has received the payments shown above against the respective years on account of Revenue.

Name of the audit firm:

Seal of the audit firm

Date:

(Signature, name and designation of the Authorized signatory)

The Applicant should provide the Financial Capability based on its own financial statements. Financial Capability of the Applicant's parent company or its subsidiary or any associate company will not be considered for the computation of the Financial Capability of the Applicant.

\$ Applicant to enclose Balance Sheet and Profit & Loss statements.

(Signature, name and designation of the authorized signatory)

Form 5C: Bidder's Experience

[Using the format below, provide information on each assignment for which your firm was legally contracted individually or as a corporate entity for consulting services similar to those requested under this assignment.

- Exhibit projects with a copy of proof of experience as per the required evaluation criteria.
- The proof of experience may include – Work Order/ Engagement Letter/ Contract Agreement/ Experience Certificate.
- The supporting documents furnished by the Bidder as proof of experience should cover the key aspects (e.g., contract value, start/ end date/ scope etc.) as per the prescribed evaluation criteria.

#	Evaluation Criteria	Max Points (41)	Criteria for Awarding Points	Relevant Proof required	Pg. no where the evidence can be found.
1	The Bidder should have at least 1 year of experience in preparing students for higher education.	3	a. 1 year: 1 Point b. 2-3 years: 2 Points c. 3-5 years: 3 Points.	Certificate of Incorporation (and) for the point (d) – Form 5C (i)	
2	The Bidder should have experience in working with the Tamil Nadu government on projects related to preparing government school students for higher education in premium institutions.	3	a. One project: 2 points b. > one project: 3 points	Work Order/ MoU	
3	The Bidder should have experience in working with the Tamil Nadu government on projects related to JEE/NEET/ CUET/ CLAT examinations.	3	a. One project: 2 points b. > one project: 3 points	Work Order/ MoU	
4	The Bidder should have trained at least 200 students for JEE/ NEET/ CUET/ CLAT examinations.	3	a. 200 students – 1 point b. > 200 – 400 students: 2 points c. > 400 students: 3 points	Work Order/ MoU Note: Attach documents explicitly highlighting the number of students	

#	Evaluation Criteria	Max Points (41)	Criteria for Awarding Points	Relevant Proof required	Pg. no where the evidence can be found.
				trained by the bidder.	
5	<p>The Bidder should have a cumulative success rate of at least 5% of students landing in top educational institutions after qualifying for JEE/ NEET/ CUET/ CLAT.</p> <p><i>Attach documents explicitly highlighting the marks of students who have taken the exam.</i></p>	2	<p>a. > 5% - 7.5%: 0.5 point</p> <p>b. > 7.5% - 10%: 1 point</p> <p>c. > 10%: 2 points</p>	<p>Self-Certification</p> <p>Attach documents explicitly highlighting the marks of students who have taken the exam.</p>	
6	Approach and work plan for performing this assignment.	3	<p>a. Technical Approach and Methodology (1 Points)</p> <p>b. Work Plan (1 Points)</p> <p>c. Organisational Staffing (1 Point)</p>	Form 5D	
7	The bidder shall submit for evaluation a Teaching plan for all four exams (JEE, NEET, CUET, and CLAT) – for a one-year programme (total 4 teaching plans)	12	<p>The teaching plan will be assessed on:</p> <p>a. Course structure (1 point)</p> <p>b. Assessment (including the total number of tests that will be conducted) & Evaluation plan (1 point)</p> <p>c. Remediation plan (1 point)</p> <p>Teaching Plan will be graded on its comprehensiveness: 3 X 4 plans = 12 points.</p>	Attach a detailed teaching plan.	
8	<p>Bidder shall submit sample teaching material that will be used as part of the training programme, along with the question paper set. (1 set per subject per exam)</p> <p>Teaching material and question paper set</p>	6	<p>The teaching material will be assessed on:</p> <p>a. Complete syllabus coverage for the competitive exams (2 points)</p> <p>b. Alignment of the question paper set to the JEE, NEET, CLAT, CUET exam question papers (2</p>	Attach relevant teaching materials	

#	Evaluation Criteria	Max Points (41)	Criteria for Awarding Points	Relevant Proof required	Pg. no where the evidence can be found.
	should be submitted in both Tamil and English. Complete teaching material should be shown to the evaluation committee during the presentation stage.		points) c. Previous year question papers (2 points)		
9	Bidder's proposed plan to build capacity in the teachers.	3	Bidder will attach a proposed plan to build capacity in the teachers. The proposal will be assessed on a. Demonstrated intent (1 point) b. Teacher training plan and methodology (1 point) c. Plan to improve teacher capacity (1 point)	Attach teacher training plan	
10	The Bidder should have IT-based modules for administering tests and tracking student progress for the competitive exams. The online platform should also provide detailed assessment reports and statistics, both at the student level and at a batch level.	3	a. Test & Modules (2 Point) b. Availability of Assessment Reports at Student & Batch Levels (1 Point)	Attach a detailed write-up and a link to the IT module.	

Form 5C (i): Training Experience

Use the table format below to provide information regarding the evaluation criteria for **SI.1**.

Sl.	Project Name	Client Name	Location	Project Start Date	Project End date	Project Value (In Rs)	Number of students trained	Evidence at Page No.

Firm's Name:

Authorized Signature: Note:

Form 5D: Description of Approach and Work Plan for Performing the Assignment

Technical approach and work plan are key components of the Technical Proposal. The Bidder will present their Technical Proposal (items a, b and c below) in no more than 10 pages (A-4 size, minimum 10 font size). The page count does not include the Forms.

- a) Technical Approach and Methodology,
- b) Work Plan, and
- c) Organisation and Staffing,

Technical Approach and Methodology: In this section, the Bidder should explain the understanding of the assignment, approach to the services and methodology for carrying out the activities. The Bidder should highlight any challenges anticipated in delivering a programme of this nature and discuss proposed approaches to overcome the challenges and meet the requirements of the assignment. If all these details are not provided in the response, the Authority may seek additional documentation/ plans from the Bidder and/ or reject the bid if this information is not adequately detailed.

The Bidders may note that they are expected to put in considerable thought and effort into writing out a cogent and real approach and methodology for this assignment.

Work Plan: In this section, the Bidder should describe the overall work plan for the activities of the assignment and a detailed work plan for various phases of the assignment. The work plan must demonstrate an understanding of the scope of work and the ability to translate the scope into a feasible working plan.

Organization and Staffing: In this section, the Bidder should briefly discuss the structure, composition, roles and responsibilities of the Bidder's team and how the team will drive the programme implementation.

Form 5E: Key Personnel & Team Composition

Sl.	Name	Subject to be handled on this project	Years of relevant teaching experience	Whether documented track of records of the students under their mentorship	Whether role of master trainer performed in any institution where worked earlier	Proficiency in reading, writing and spoken English #	Proficiency in reading, writing and spoken Tamil #	Is the statement on their vision of the programme included (Yes/ No)
						Read: Write: Speak:	Read: Write: Speak:	

For proficiency, use the following scale:

Read: Poor, Basic, Good

Write: Poor, Basic, Good

Speak: Poor, Basic, Good

Form 5F: Curriculum Vitae (CV) of Faculty

1.	Proposed position	Faculty head			
2.	Name of staff	[First] [Middle] [Surname]			
3.	Date of birth				
4.	Profile Brief (up to 75 words) – in this, the bidder should be able to convince the Authority of the quality of this particular individual				
5.	Nationality				
6.	Education (start with most recent and work backwards)	Degree	Subject	Institute	Year
7.	Membership of Professional Organizations & Publications				
8.	Countries of Work Experience				
9.	Languages	Language	Proficiency (Poor/ Basic/ Good)		
			Speaking	Reading	Writing
		English			
		Tamil			
		[Others 1]			
10.	Employment Record	Name of the Organization	Position held		Duration
					YYYY to present
11.	Previous Relevant work experience that best illustrates capability to handle the task assigned	<p>[Among the assignments in which the Staff has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks assigned]</p> <p>Name of assignment or project:</p> <p>Year:</p> <p>Location:</p> <p>Client:</p> <p>Project Cost:</p> <p>Main project features:</p> <p>Language in which the course was taught:</p>			

Form 5G: Inputs on the ToR and on Counterpart Staff and Facilities provided by Client

A: On the Terms of Reference

- 1.
- 2.
- 3.

B: On the data, services and facilities to be provided by the client

- 1.
- 2.
- 3.

C: On Technical Proposal

- 1.
- 2.
- 3.

D: General Comments

- 1.
- 2.
- 3.

Form 5H: Financial Proposal Submission Form

[Location]

[Date]

To:

Dear Sir/ Madam,

Subject: Submission of financial proposal in response to RFP for <RFP title> and <RFP No.>

We, the undersigned, offer to provide the services for [name of assignment] in accordance with your Request for Proposal dated [date]. Our attached Financial Proposal is for the sum of [amount(s) in words and figures] for undertaking the assignment as per the Terms & Conditions enclosed.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from arithmetic correction, if any, up to expiration of the validity period of the Proposal, i.e. [date].

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely — Prevention of Corruption Act 1988.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Title of

Signatory: Name of Firm

and Address:

Form 5I: Summary of Costs

Sl.	Category	Total Cost per year in INR, number)
1.	Cost per student	
Total without GST (in INR)		
GST (in INR)		
Total with GST		

Authorised Signature:

Name & Designation of Signatory:

Form 5J: Detailed Breakdown of Cost

Sl.	Exam Focus Subject	Subject	Language of Instruction (Tamil/ Eng)	Monthly Rate (in Rs.)
1	Engineering & Medical	Physics	Tamil	
2	Engineering & Medical	Physics	English	
3	Engineering & Medical	Chemistry	Tamil	
4	Engineering & Medical	Chemistry	English	
5	Engineering & Medical	Math	Tamil	
6	Engineering & Medical	Math	English	
7	Medical	Botany	Tamil	
8	Medical	Zoology	Tamil	
9	Medical	Botany	English	
10	Medical	Zoology	English	
11	Others	Accountancy	Tamil	
12	Others	Accountancy	English	
13	Others	Economics	Tamil	
14	Others	Economics	English	
Cost of Educational Content for Students				
11	Class X	Quote to be provided for 100 students		
12	Class XI - Engg	Quote to be provided for 100 students		
13	Class XI - Medical	Quote to be provided for 100 students		
14	Class XI - Others	Quote to be provided for 100 students		
15	Class XII - Engg	Quote to be provided for 100 students		
16	Class XII - Medical	Quote to be provided for 100 students		
17	Class XII - Others	Quote to be provided for 100 students		

Note:

- The cost per faculty and the cost for educational content have been requested solely for reference to determine the expense in case additional faculty members need to be deployed. This will not be considered for evaluation purposes.

Authorized Signature:

Name & Designation of Signatory:

Form 5K: Format of Bank Guarantee for Performance Security

(To be stamped in accordance with Stamp Act)

(Name of Bank)..... hereby agree unequivocally and unconditionally to pay at Chennai within 48 hours on demand in writing from the Directorate of Tribal Welfare, Adi Dravidar and Tribal Welfare Department, Government of Tamil Nadu (hereinafter referred to as Directorate of Tribal Welfare) or any Officer authorized by it in this behalf, of any amount up to and not exceeding Rs. (Rupees only) (an amount equivalent to 5% of the awarded Fees) to the said Directorate of Tribal Welfare on behalf of (hereinafter referred to as Bidder) who have undertaken to Directorate of Tribal Welfare to provide <Name of the Assignment from Assignment>. This guarantee is irrevocable and shall be valid and binding on this Bank up to and including (date corresponding to three months from the date of execution of the Agreement) and shall not be terminable by notice or any change in the constitution of the Bank or the form of contract or by any other reasons whatsoever and out liability hereunder shall not be impaired or discharged by any extension of time or variations or alternations made, given, concerned or agreed with or without our knowledge or consent, by or between parties to the said within written contract.

In case any dispute arising out of or in connection with the encashment of the Bank Guarantee, the courts in Chennai will have jurisdiction.

We (name of the Bank) do hereby irrevocably undertake to, without any reference to the Bidder or any other person and irrespective of the fact whether any dispute is pending between the Directorate of Tribal Welfare and the Bidder before any court or tribunal or arbitrator relating thereto, pay the amount due and payable under this guarantee without any demur, merely on a demand from Directorate of Tribal Welfare stating that the amount claimed is due by way of loss suffered by reason of any breach by the said Bidder of any the terms and conditions contained in the said RFP and other communications or by reason of the said Bidder's failure to perform the covenants of the same. Any such demand made on the Bank shall be conclusive, absolute and unequivocal as regards the amount due and payable by the Bank under this guarantee.

Place:

Signature

Date:

For

Banker's Rubber Seal and Full Address

Form 5L: Power of Attorney Format for Authorised Signatory

(To be signed by each Firm that is a part of a consortium)

Know all men by these presents, _____ (Name of Company with registration number) do hereby irrevocably constitute, nominate, appoint and authorize _____ (Name of the person) and presently residing at _____ (Complete Address) who is presently employed with us and holding the position of _____ (Title/Designation), as our true and lawful attorney _____ (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposals[s] for providing _____ (Title of the project) including but not limited to signing and submission of all applications, Proposals and other documents and writings, participate in Pre-Applications and other conferences and providing information/responses to Directorate of Tribal Welfare, Adi Dravidar and Tribal Welfare Department, GOVT OF TAMIL NADU, representing us in all matters before the Directorate of Tribal Welfare, Adi Dravidar and Tribal Welfare Department, GOVT OF TAMIL NADU, including negotiations, signing and execution of all Agreements and undertakings consequent to acceptance of our Proposal, and generally dealing with to Directorate of Tribal Welfare, Adi Dravidar and Tribal Welfare Department, GOVT OF TAMIL NADU, in all matters in connection with or relating to or arising out of our Proposal for the said tender and/ or upon award thereof to us and/or till the entering into Agreements with to Directorate of Tribal Welfare, Adi Dravidar and Tribal Welfare Department, GOVT OF TAMIL NADU.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney/ pursuant to and in the exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____ (NAME OF THE COMPANY) THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DD/MM/YYYY

This Power of Attorney shall be effective, binding, and operative till DD/MM/YYYY (for 1 year) if not revoked earlier or as long as the said Attorney is in the service of the Company, whichever is earlier

I accept,

Name:

Title:

Date:

Place:

Witness:

Annexure 1

Students' list in Government Tribal Residential School

GTR HIGH SCHOOL STUDENTS' STRENGTH (2024 - 2025)											
Sl.	District	School Name	10th Std			11th Std			12th Std		
			Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
1	COIMBATORE	MAVUTHAMPATHI	6	12	18	0	0	0	0	0	0
2	COIMBATORE	MUTTATHUVAYAL	7	8	15	0	0	0	0	0	0
3	COIMBATORE	ANAIKATTI	16	22	38	18	27	45	16	16	32
4	DHARMAPURI	KALASAPADI	9	8	17	0	0	0	0	0	0
5	DHARMAPURI	S. THATHAMPATTI	9	4	13	0	0	0	0	0	0
6	DHARMAPURI	SITHERI	27	24	51	30	35	65	29	26	55
7	DHARMAPURI	NARIPALLI	14	15	29	9	9	18	6	7	13
8	DHARMAPURI	VACHATHI	9	10	19	17	16	33	24	14	38
9	DINDIGUL	PERUMPARAI	10	14	24	10	6	16	20	11	31
10	ERODE	GEDDESAL	9	4	13	0	0	0	0	0	0
11	ERODE	THALAMALAI	17	9	26	0	0	0	0	0	0
12	ERODE	KONGADAI	17	15	32	0	0	0	0	0	0
13	ERODE	BARGUR	40	37	77	27	24	51	27	26	53
14	ERODE	HASANUR	22	16	38	27	22	49	17	20	37
15	KALLAKURICHI	MOOLAKADU	17	17	34	0	0	0	0	0	0
16	KALLAKURICHI	KILAKADU	20	16	36	0	0	0	0	0	0
17	KALLAKURICHI	PACHERY	26	28	54	0	0	0	0	0	0
18	KALLAKURICHI	PARANGINATHAM	14	12	26	0	0	0	0	0	0
19	KALLAKURICHI	MANIYARPALAYAM	35	21	56	23	18	41	18	34	52
20	KALLAKURICHI	INNADU	47	57	104	34	43	77	25	46	71
21	KALLAKURICHI	KOTTAPUTHUR	25	25	50	11	19	30	18	28	46
22	KALLAKURICHI	GOMUGI DAM	28	18	46	35	16	51	29	35	64
23	KANNIYAKUMARI	MANALODAI	4	5	9	0	0	0	0	0	0
24	KANNIYAKUMARI	PECHIPPARAI	30	15	45	30	25	55	21	23	44

GTR HIGH SCHOOL STUDENTS' STRENGTH (2024 - 2025)											
Sl.	District	School Name	10th Std			11th Std			12th Std		
			Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
25	KANNIYAKUMARI	PATHUKANI	8	11	19	12	19	31	20	18	38
26	NAMAKKAL	SENGARAI	31	29	60	21	11	32	27	31	58
27	NAMAKKAL	VALAVANTHINADU	34	23	57	40	42	82	29	48	77
28	NAMAKKAL	MULLUKKURICHI G)	0	72	72	0	72	72	0	81	81
29	NAMAKKAL	MULLUKKURCHI (B)	83	0	83	56	0	56	64	0	64
30	PERAMBALUR	MALAIYALAPPATTI	5	8	13	0	0	0	0	0	0
31	SALEM	ODAIKATTUPUTHUR	12	5	17	0	0	0	0	0	0
32	SALEM	THEKKAMPATTU	10	11	21	0	0	0	0	0	0
33	SALEM	KONAMADUVU	10	3	13	0	0	0	0	0	0
34	SALEM	PAGUDUPATTU	27	18	45	0	0	0	0	0	0
35	SALEM	RAMANPATTI	11	5	16	0	0	0	0	0	0
36	SALEM	PERIYAKUTTIMADUVU	9	4	13	0	0	0	0	0	0
37	SALEM	SEMMANATHAM	3	0	3	0	0	0	0	0	0
38	SALEM	ADIMALAIPUDUR	1	6	7	0	0	0	0	0	0
39	SALEM	KUNNUR	4	9	13	0	0	0	0	0	0
40	SALEM	KODUNGAL	11	7	18	0	0	0	0	0	0
41	SALEM	KARUMANDHURAI	56	44	100	52	53	105	51	51	102
42	SALEM	KARIYAKOILVALAVU	38	25	63	21	33	54	23	33	56
43	SALEM	ARUNOOTHUMALAI	26	19	45	24	20	44	19	30	49
44	SALEM	VELLIGOUNDANUR	31	20	51	17	30	47	17	13	30
45	THE NILGIRIS	KARIKKAIYUR	4	6	10	0	0	0	0	0	0
46	THE NILGIRIS	DEVALA	27	20	47	0	0	0	0	0	0
47	THE NILGIRIS	BOKKAPURAM	14	12	26	0	0	0	0	0	0
48	THE NILGIRIS	KUNJAPPANAI	17	14	31	10	21	31	10	22	32
49	THE NILGIRIS	KARGUDI	14	20	34	23	24	47	15	24	39
50	TIRUCHIRAPPALLI	SEMBULICHAMPATTI	4	11	15	0	0	0	0	0	0
51	TIRUCHIRAPPALLI	CHINNAILUPPUR	11	12	23	12	9	21	13	15	28

GTR HIGH SCHOOL STUDENTS' STRENGTH (2024 - 2025)											
Sl.	District	School Name	10th Std			11th Std			12th Std		
			Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
52	TIRUCHIRAPPALLI	TOP SENGATTUPATTY	26	26	52	34	11	45	32	28	60
53	TIRUNELVELI	PAPANASAM	2	0	2	0	0	0	0	0	0
54	TIRUVANNAMALAI	S U. KILNATCHIPATTU	8	4	12	0	0	0	0	0	0
55	TIRUVANNAMALAI	KOVILANDOOR	14	3	17	0	0	0	0	0	0
56	TIRUVANNAMALAI	ARASUVELI	19	27	46	0	0	0	0	0	0
57	TIRUVANNAMALAI	NAMMIYAMPATTU	17	18	35	22	24	46	16	13	29
58	TIRUVANNAMALAI	ATTIYANUR	9	8	17	11	3	14	10	6	16
59	TIRUVANNAMALAI	PATTARAIKADU	7	10	17	7	3	10	7	7	14
Total			1,061	922	1,983	633	635	1,268	603	706	1,309
Total number of Students			4,560								


Students list in Ekalaiyiya Model Residential Schools

EMRS SCHOOL STUDENTS' STRENGTH (2024-2025)											
S. No	District	School Name	10th Std			11th Std			12th Std		
			Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
1	Kallakuruchi	Vellimalai	35	-	35	48	-	48	41	-	41
2	Salem	Abinavam	-	59	59	-	62	62	-	89	89
3	The Nilgiris	M.Palada	17	15	32	18	15	33	23	12	35
4	Tiruvannamalai	Puliyampatti	20	22	42	26	19	45	18	21	39
5	Tirupathur	Keelur	23	15	38	15	20	35	18	12	30
6	Namakkal	Sengarai	37	20	57	38	16	54	28	15	43
7	Salem	Yercaud	28	11	39	14	9	23	24	9	33
8	Chengalpattu	kumizhi	12	18	30	11	6	17	11	4	15

EMRS SCHOOL STUDENTS' STRENGTH (2024-2025)											
S. No	District	School Name	10th Std			11th Std			12th Std		
			Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
Total			172	160	332	170	147	317	163	162	325
Total			974								

**Joint Director (Tender Inviting Authority),
Directorate of Tribal Welfare**

EMRS SCHOOL STUDENTS' STRENGTH (2024-2025)											
S. No	District	School Name	10th Std			11th Std			12th Std		
			Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total
Total			172	160	332	170	147	317	163	162	325
Total			974								


 Joint Director (Tender Inviting Authority),
 Directorate of Tribal Welfare